

**COURSE SPECIFICATION DOCUMENT**

<b>Academic School / Department:</b>	School of Liberal Arts
<b>Programme:</b>	Year 1 Programme
<b>FHEQ Level:</b>	3
<b>Course Title:</b>	Fundamentals of English for Academic Writing and Oracy
<b>Course Code:</b>	LANG 3100
<b>Total Hours:</b>	160
Timetabled Hours:	45
Guided Learning Hours:	15
Independent Learning Hours:	100
<b>Credits:</b>	16 UK CATS credits 8 ECTS credits 4 US credits

**Course description:**

This course is designed to enable students to communicate effectively at university level. Students will be provided with input from a range of texts and audio from cross-cultural materials and practice fundamental research and writing and oracy skills. Students will become more familiar with the academic environment and its conventions through spoken and written production. With exposure to a range of academic texts, talks and digital skills, students will appreciate the role of academic integrity. The course gives students the opportunity to think, listen, talk and write with confidence and clarity, which will help them succeed in other courses.

**Prerequisites:**

None

### **Aims and Objectives:**

This course aims to empower students by developing their skills in research and written and oral communication as required in first year academic studies. Its objectives are to provide and enhance strategies for undertaking and citing research; participating effectively for learning in a range of oral situations as required in academic life; broadening the use of academic vocabulary; producing well-reasoned and structured essays, reflections and other appropriate level written work; all of these objectives aim to develop the self-confidence required for learning at university and thereafter.

### **Programme Outcomes:**

C3I, D3I

A detailed list of the programme outcomes is found in the Programme Specification. This is maintained by Registry and located at: <https://www.richmond.ac.uk/programme-and-course-specifications/>

### **Learning Outcomes:**

By the end of this course, successful students will be able to:

1. Read, listen to and understand a range of appropriate level texts and audio-visual resources
2. From a given range, select written texts and audio-visual resources for a task, citing according to conventions
3. Take part effectively in a range of academic style oral activities individually, in pairs or small groups
4. Plan and produce easily comprehensible written work as required for first year university study
5. Demonstrate an ability to deploy extra-curricular supplementary resources such as AI, Writing Centre and other digital sources

**Indicative Content:**

- Reading and listening strategies
- Critical assessment of variety of written and audio sources
- Stages of process writing
- Practicing and developing oracy skills
- Fundamentals of written and spoken citation
- Appropriate style and language
- Proof-reading
- Responding to feedback, both oral and written, from peers and faculty
- Active participation and confidence building in class activities
- Strategies to encourage effective use of in person and digital support sources and services

**Assessment:**

This course conforms to the University Assessment Norms approved at Academic Board and are located at <https://www.richmond.ac.uk/university-policies/>

**Teaching Methodology:**

This course will be delivered face to face through a combination of lectures and interactive sessions. In addition to classroom activities, there are guided learning elements that are tutor led and arranged through Blackboard. These activities can be asynchronous online sessions, flipped classrooms, set readings with discussion boards or set guest lectures for example. Set activities are monitored by the instructor to ascertain student engagement. Students are encouraged to prepare for class and to play an active part, to raise questions, following-up ideas and interact with a wide range of provided material.

